



**AGREEMENT ON THE IMPLEMENTATION
OF STUDENT EXCHANGE PROGRAM
BETWEEN
DEPARTMENT OF POLITICAL SCIENCE
NATIONAL CHENGCHI UNIVERSITY
AND
SCHOOL OF POLITICAL SCIENCE AND ECONOMICS
MEIJI UNIVERSITY**

Department of Political Science, National Chengchi University and School of Political Science and Economics, Meiji University have agreed to enter into the following Agreement on the Implementation of Student Exchange Program based on Article 4 of the Memorandum of Understanding between both universities signed by both Presidents:

Article 1: Number of Exchange Students

1- Each university may send and accept under this Agreement a maximum of six (6) students each year. It should be noted that if an exchange student attends two consecutive semesters at the host university, it shall be counted as two students. When exchanging graduate students, both parties shall get a prior permission from the host institution.

2- A balance of incoming and outgoing exchange participants will be maintained over a period of five years. If imbalance exists after this term, both parties will work to obtain the corresponding balance within the subsequent period.

Article 2: Period of Study Abroad

1- The period of study abroad for exchange students shall be in principle for up to one academic year for both universities. Details concerning the period shall be decided by discussion between the two parties.

2- Upon completion of the period of study abroad at the host university, exchange students shall return to the home university. Any extension of stay must be approved by both universities.

Article 3: Selection of Exchange Students and Acceptance Procedures

1- Each university will endeavor to publicize the exchange opportunities and to select highly qualified students studying at their respective universities.

2- Selection of candidates shall be made by the home university. The host university has the right of making the final decision on accepting students.

Article 4: Study Program for Exchange Students

1- Both universities will undertake to send all necessary information concerning a student's

study plan to the host university well in advance, and generally facilitate matters for the participating student.

2- A study plan suitable for each student shall be determined by the host university with the student's academic background and preferences taken into consideration.

3- The host university will undertake to provide appropriate academic advice, orientation, counseling and support during the program.

Article 5: Status of Exchange Students

1- Each exchange student will enjoy the same rights and privileges enjoyed by regular students enrolled at the host university, but, they should not aim at obtaining a degree in the host university.

2- Exchange students will be subject to the rules and regulations of the host university.

Article 6: Academic Record and Accreditation

1- The host university will undertake to provide transcripts and documentation regarding each student's academic performance during the exchange year, which shall be sent directly to the home university.

2- Any academic credit earned at the host university will be transferred back to the home university in accordance with procedures determined by the latter.

Article 7: Financial Arrangements

1- Exchange students will pay tuition for a regular full-time course of studies at their home university.

2- Each host university shall provide a waiver of examination fees, admission fees, and tuition for exchange students.

Article 8: Accommodation and Health Insurance etc.

1- The host university will use reasonable efforts to assist exchange students with finding suitable accommodation, but the provision of housing is not an obligation of the host university.

2- All participating students shall carry adequate health insurance required by the host university. This insurance will cover the costs of health care for the full period of the exchange.

3- The full cost of living, such as charges for room and board, full expenses for health care, and travel are the sole responsibility of the exchange student.

Article 9: Scholarship

This Agreement shall not ensure the availability of scholarships for exchange students, but each university shall endeavor to provide useful information on scholarship programs that will financially assist the students.

Article 10: Validity of the Agreement

1- This Agreement shall come into effect from the date of signature by the representatives of both universities, unless one party sends a written notice of this Agreement's termination to the other party six months in advance.

2- All exchange students who are already under their study program at the host institution on the date of termination shall not be interfered by such date and shall complete their study program as originally planned.

3- This Agreement is subject to revision by mutual agreement at any time.

4- This Agreement is drawn up in English in two copies, with one copy for each university. Either copy is of equal validity.

Date:

Date:

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